

Property Quality and Safety Checklist



Property	
Name: Mungumby Lodge	Category:
Address: 388 Mungumby Road, Helenvale/Rossville via Cooktown, Cape York, Qld 4895	Number of rooms / floors: 10 Ground Floor only
	Year erected / Last renovation: 1988 2012
Tel: +61 7 4060 3158	Location / Distance from centre: Cooktown 28kms
Carried out on (date & place): 13/6/2018	By (Name & Position): Hamish Haslop Managing Director

Safety checklist

Emergency stairwell / emergency exits installed and accessible	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Emergency exit routes well marked / Emergency exit route map in the rooms	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Emergency lighting installed	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Fire extinguishers installed, testing in date and accessible	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Smoke alarms fitted	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Sprinkler system fitted	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Stairs with bannister / handrail secured at least 90 cm high	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Exact height:
Stairs well secured and not ramshackle	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Stairs sufficiently illuminated	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Electrical installations OK	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Balcony balustrade fitted and at least 90 cm high	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Exact height:
Balcony balustrade well secured / not ramshackle	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
First-aid material at central location	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Restaurant

Quality checklist

Cleanliness of room and bathroom	<input checked="" type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
Room size (single room at least 8 m ² , double room at least 12 m ²)	<input checked="" type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
Room facilities	<input checked="" type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
Room safe fitted	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Noise-protection windows fitted in the room	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Door and window locks in the room OK	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Food and drink	<input checked="" type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
Cleanliness of dining-room and kitchen	<input checked="" type="checkbox"/> Good	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Poor
Staff friendly and helpful	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Security deposit payable upon check-in	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
Luggage service available	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

Auditor's signature

Hamish Haslop